



BROCKWAY TOWNSHIP

7645 Sayles Road
Brockway, MI 48097
Phone (810) 387-3375

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BROCKWAY TOWNSHIP BOARD MEETING MINUTES - DRAFT

Date: July 14, 2026
Time: 7:00pm
Place: Township Hall
Pledge of Allegiance led by: Bill

ROLL CALL

Present: Bill McMurtrie, Terry Wright, Cheryl Wadsworth, Tim Stasik, Connie True
Absent: none
Staff Present: Karlene Bognar

AGENDA

Motion: Terry Second: Connie Motion Passed: yes

CLERKS REPORT

Motion to approve minutes from June 9: Connie
Second: Tim Motion Passed: yes

Motion to approve minutes from June 23: Terry
Second: Connie Motion Passed: yes

TREASURER'S REPORT

Finance – BS&A Conference – attended county meeting. We currently use the program for taxes and assessing. The county is transferring to the cloud in August 2027. Quote we received to convert payroll and taxes to BS&A is an initial cost of \$49,125. Which includes the software upgrade, training and program with a \$5,000 discount, and cost would be \$10,000 per year after. We can also make payments on the \$49k initial startup. Other townships are transferring to the cloud and the rep is willing to do a zoom call or meet with us for Q&A.

BILLS

Township bills in the amount of: \$26,359.25
Motion to pay: Terry Second: Bill Motion Passed: yes

Fire Department bills in the amount of: \$9,463.56
Motion to pay: Bill Second: Connie Motion Passed: yes

Parks and Rec bills in the amount of: \$4,295.28
Motion to pay: Bill Second: Connie Motion Passed: yes



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CITIZENS TO ADDRESS THE BOARD:

2 citizens addressed the board regarding the same issue.

A. PARK AND RECREATION DEPARTMENT

- a. Spring season is over. Fall starts in August. We need coaches and referees.
- b. Local millage distribution forms are being completed to receive our distribution.

B. BUILDING DEPARTMENT AND ENFORCEMENT

1. Blight Complaints – received one complaint. Bill said the enforcement officer will be contacted tomorrow.
2. Enforcement Report – our attorney sent injunction paperwork regarding the festival. Our ordinance states you need 20 acres; land owner only has 4.9 acres and has not applied for a special use permit.

C. PLANNING COMMISSION

1. Data center workshop was held on June 23 – Great job to Karlene for compiling all of the information gathered.
2. Low-cost housing areas – look into as a possible concern for the future

D. ASSESSMENT – Board of review is July 22 at 3pm

E. FIRE DEPARTMENT

1. Chief's Report – 38 runs
2. Fire Hall Roof Damage – additional bids were provided. Motion by Cheryl to table a decision until August 11th and to approve Moza Construction to repair a hold on front of the roof up to \$300. Second by Terry. All in favor. Motion passed.
3. Motion by Connie to add Brandon Steinhaus as a medic and fire fighter to the roster on a 1-year probation. Second by Cheryl. All in favor. Motion passed.
4. Motion by Terry to have R&R fix the ladder truck after an inspection is done on the hydraulic filter by the end of July, not to exceed \$13,300. Roll call vote – Yay – Tim, Bill, Connie, Cheryl. Nay- none.
5. Donnie Priess has stepped down as Captain, and Doug Nowicki has moved up to Captain.

F. ROADS AND DRAINS

1. Sayles Rd – Culverts will be replaced soon.

G. OLD BUSINESS

1. Resolution to approve the MERS contract – Resolution number 2026-7
 - a. Motion: Terry Second: Bill Motion Passed: Yes
2. Parking lot light bids – contact Salski for more specific details and place a bid in the newspaper to run for one week. Posted on door and social media.
 - a. Motion: Cheryl Second: Bill Motion Passed: Yes



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3. Proposal requests for custodial services to clean the township hall to run for 1 week in the paper. Posted on office door and on social media.
 - a. Motion: Terry Second: Bill Motion Passed: yes
4. Blinds for office – Cheryl will look for options and present to the board

H. NEW BUSINESS

1. August election dates and times:
 - a. Early Elections: Saturday, July 25 to Sunday, August 2 from 8:30am to 4:30pm. No Monday August 3 voting. This is also during Bologna Festival weekend.
 - b. Election day: Tuesday, August 4 from 7am to 8pm.
2. August Election Committee – Tori Painter – Chairman, Cindy Kammer, Luann Noble, Donella Armstrong, Amy Smith, and Lori Burns as inspectors.
3. Tori Painter – Election Chairman pay – Motion to match the office assistant's pay when they are also the Election Chairman. In this case, \$22/hour.
 - a. Motion: Bill Second: Tim Motion Passed: yes

I. ADJOURNMENT

Time: 849pm

Motion: Connie

Second: Bill